



Sir John Offley CE (VC) Primary School

Izaak Walton Way • Madeley • Cheshire • CW3 9PJ

Headteacher: Mrs S Inskip-Ward, BA (Hons), PGCE, NPQH

'With God all things are possible'

03.10.25

Dear Parents/Carers

As you are aware the Autumn Pupil Progress meetings (Parents' Evenings) are on Wednesday 8th October and Wednesday 15th October 2025. Please book on line to get a time slot. These are face to face meetings where your child's teacher will discuss with you, how your child has settled into their new class. These meetings are **5 minutes long** and there will be a timer to ensure that they run on time.

Please arrive a few minutes before your meeting time and wait in the entrance to the classroom. There is limited space so please don't arrive any earlier.

All meetings will take place in the main building so your child's teacher may not be in their normal classroom.

Below you can see where each teacher will be located. You will be able to enter the classrooms through the outside doors.

Mrs Birch and Miss McLauchlan – Year 5 classroom

Miss Shuker and Miss Poxon – Year 6 classroom

Mrs Edwards – Nursery classroom

Mr Hales and Mrs Hough – Reception classroom (walk through nursery outdoor area & use side white door)

We look forward to seeing you at one of the Pupil Progress Meetings.

Kind regards

Sally Inskip-Ward
Headteacher



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